### Resolution No. 19 of the Senate of Gdansk University of Physical Education and Sport dated 25 April 2025

## on amendments to the Study Regulations at Gdansk University of Physical Education and Sport

Pursuant to Art. 28 sec. 1 point 2 and Art. 75 sec. 5 in conjunction with sec. 2-4 of the Act of July 20, 2018 Law on Higher Education and Science (i.e. Journal of Laws of 2022, item 574, as amended) and Art. 35 sec. 2 letter b and Art. 68 of the Statute of the Gdansk University of Physical Education and Sport of June 19, 2019 (uniform text constituting Appendix 1 to the resolution of the GUPES Senate No. 76 of September 30, 2021).

## Senate of Gdansk University of Physical Education and Sport decides as follows:

**§1** 

In the Study Regulations of the Gdansk University of Physical Education and Sport, attached as Appendix 1 to the Resolution of the GUPES Senate No. 26 of 29 April 2021, the following changes are amended:

- 1) in § 7 sec. 5, the words "or an authorized vice-rector, dean or vice-dean" are deleted;
- 2) in § 15, sec. 1, point 1 is replaced by the following:

  "participation in compulsory classes specified in the study program and the schedule of the study program,";
- 3) in § 21 sec. 3 the introduction to the enumeration is replaced by the following: "Loss of the credit or examination date is caused by:";
- 4) in § 31 sec. 2, the second sentence is added, reading:
  - "Admittance to attend some classes and take some credits and examinations of a student during a leave of absence for health reasons and pregnancy is possible on condition of submission of a certificate from a specialist doctor confirming the ability to attend these classes or take these credits and examinations."
- 5) After § 31, § 31¹ is added, which reads:
  - "1. The Rector, at the request of a student for whom there were temporary health obstacles during the semester that prevented participation in certain classes, may transfer credit for certain classes to another semester.
  - 2. The student's health condition referred to in paragraph 1 should be confirmed by a certificate from a specialist doctor or other reliable medical document.

- 3. Transferring credit for classes in the same subject is allowed not more than once during the course of studies. ";
- 6) In § 32, sec. 1, point 6, the words "The student is obliged to make up curriculum differences." are deleted;
- 7) in § 41 sec. 3 point 2, the word "only" is replaced by the word "first";
- 8) in § 46 sec. 1 the introduction to the enumeration is replaced by the following: "The basis for calculating the final result of first-cycle, second-cycle and unified master's degree programs are:";
- 9) In § 47 sec. 1:
  - a) the current point 2 becomes point 3,
  - **b)** the current point 3 becomes point 2.

In cases initiated and not completed before the date of entry into force of this Resolution, the current provisions shall apply.

 $\S 3$ 

The consolidated text of the Rules and Regulations of the Gdansk University of Physical Education and Sport, taking into account the changes introduced by this Resolution, constituting Appendix No. 1 to this Resolution, is hereby announced.

**§ 4** 

The resolution comes into force at the beginning of the academic year 2022/2023, i.e. on October 1, 2022.

#### President of the Senate

#### prof. dr hab. Paweł Cięszczyk

The resolution was adopted in open voting unanimously (voting result: out of 28 people entitled to vote, 22 people entitled present, 22 people "in favor").

**Gdansk University of Physical Education and Sport** 

# Study Regulations Gdansk University of Physical Education and Sport

Consolidated text

Taking into account the amendments of April 28, 2022

#### **Table of contents**

1. GENERAL PROVISIONS	5
2. ADMISSION TO STUDIES	6
3. STUDY ORGANIZATION	7
4. STUDENTS RIGHTS AND RESPONSIBILITIES	9
5.CREDIT FOR THE SEMESTER AND YEAR OF STUDY	. 11
6. CANCELLATION AND RESUMPTION OF STUDIES	. 19
7. A LEAVE OF ABSENCE	. 22
8. INDIVIDUAL STUDY PROGRAM	. 24
9. INDIVIDUAL ORGANIZATION OF STUDIES AND INDIVIDUAL SCHEDU	JLE
OF CLASSES	. 25
10. TUITION FEE	. 29
11. STUDYING AT ANOTHER COURSE OR ANOTHER UNIVERSITY	. 30
12. AWARDS, DISTINCTIONS AND SCHOLARSHIPS	. 31
13. DISCIPLINARY RESPONSIBILITY	. 32
14. GRADUATION PROCESS	. 32
16. TRANSITIONAL AND FINAL PROVISIONS	. 37

#### 1. GENERAL PROVISIONS

§ 1

The Rules and Regulations of the Gdansk University of Physical Education and Sport, hereinafter referred to as the "Regulations", define the organization and form of full-time and part-time studies, in all fields and levels of study conducted by the Gdansk University of Physical Education and Sport, hereinafter referred to as the "University", as well as the related rights and responsibilities of students.

§ 2

- 1. The rules for resolving individual student cases by administrative decision, including appealing these decisions, are defined by the Statute of GUPES.
- 2. Decisions in individual cases of students concerning their rights or responsibilities, in which the law does not require a decision by administrative decision, are made by the Rector, subject to paragraph 4.
- 3. Decisions referred to in paragraph 2 may be appealed to the Rector or an authorized pro-rector, dean or vice-dean. The appeal shall be filed within 14 days from the delivery of the decision. The decision issued as a result of the appeal is final.
- 4. Decisions made by university staff in individual matters of students regarding their rights or responsibilities may be amended by the Rector at any time. This provision is without prejudice to other provisions of these Regulations specifying the procedure for appealing the decisions referred to in the preceding sentence.
- 5. Decisions issued by the Rector as a result of reviewing appeals against decisions of university staff are final.
- 6. Appeals are submitted to the appropriate dean's office or the Office of the Rector.
- 7. Correspondence in the matters referred to in paragraphs 2-4, including delivery of decisions, may be carried out electronically using the virtual university and e-mail.
- 8. The Rector may authorize pro-rectors, deans, or associate deans to handle matters concerning students.
- 9. The Rector determines in an order the scope of competence of pro-rectors, deans and pro-deans to decide the cases referred to in paragraphs 2-4, as well as the competence of deans' offices and the Rector's Office to accept appeals referred to in paragraph 6.

§ 3

Representing all students of the University, the bodies of the student government express their opinion and decide or co-determine with the authorities of the University in matters concerning students, in accordance with the internal legal acts of the University.

#### 2. ADMISSION TO STUDIES

**§ 4** 

- 1. Admission is by recruitment, confirmation of learning outcomes or transfer from another university or foreign university.
- 2. The rules for admission to studies by recruitment in a given academic year, in particular, the terms, conditions, procedure and deadlines for the beginning and end of recruitment, shall be determined by a resolution of the Senate.
- 3. The terms, conditions and procedures for admission to studies by way of confirmation of learning outcomes are determined by a resolution of the Senate.
- 4. A person expelled from studies as a result of being punished with a disciplinary penalty may not be admitted to study at the University before the end of the expiration date of the penalty.

**§** 5

- 1. A student may be admitted to study at the University by transfer from another institution of higher education in the country or abroad based on the decision of the Rector after obtaining written permission for the student to leave the home institution.
- 2. Transfer is carried out at the request of the student, submitted no later than 1 month before the beginning of the semester in which the student is to be enrolled. Along with the application for admission, the student is required to provide documentation of the course of study completed at the home university, confirmed by the home university.
- 3. The dean of the home university or other authorized person shall state that the student has fulfilled all responsibilities to the university.
- 4. The Rector shall determine the year and semester of study resulting from the identified curriculum differences and set a deadline for their completion.

- 1. A person enrolled in a degree program begins his studies and acquires the rights of a student upon taking the oath. A student confirms taking the oath with their own signature. The content of the oath is defined by the Statute of GUPES.
- 2. After taking the oath, a first-year student receives an electronic student ID, login and password to the virtual university.
- 3. The right to hold a student ID card is granted until the date of graduation, suspension or removal from the list of students, and in the case of first-degree graduates until October 31 of the year of completion of these studies.
- 4. A person who has lost the right to have a student ID card is required to return it immediately to the dean's office.

#### 3. STUDY ORGANIZATION

§ 7

- 1. The academic year begins on October 1 and lasts until September 30 of the following calendar year.
- 2. In the days leading up to the start of the semester in the first year of study, classes are held that include mandatory health and safety training, library training, training in student rights and responsibilities, and organizational classes.
- 3. The academic year includes:
  - 1) the period during which classes are conducted for full-time and part-time students, divided into winter and summer semesters,
  - 2) examination sessions,
  - 3) camps and internships resulting from mandatory study plans,
  - 4) Christmas break and summer break.
- 4. The detailed Academic Year Organization Schedule for all majors, levels, profiles and forms of study, as determined by the Senate after consultation with the student government body, shall be announced on the University website by May 31 of each year.
- 5. The detailed schedule of classes conducted at the faculty is determined and amended by the Rector and announced to students and university staff on the University website for the winter semester by July 31, and for the summer semester by January 15.
- 6. The schedule of the examination session, including main and correction dates, is determined by the Rector and announced to students no later than one month before the start of the session. If it is necessary to change the session schedule, the Rector shall make an amendment no later than 14 days before the scheduled date.
- 7. The Rector may announce Rector's days and hours.
- 8. The dean may announce dean's days and hours as authorized by the Rector.

- 1. The student is studying in accordance with the specified program of study.
- 2. Programs of study and schedules for the implementation of the program of study are determined before the beginning of the academic year and are made available to students and university staff on the BIP website of the University within 14 days of their adoption, no later than the end of May of the year beginning the new cycle of study.

- 3. The rules for the selection of specializations, specialties or elective subjects are determined by the Rector and communicated to students and university staff by the end of April.
- 4. Eligibility of students to participate in elective courses resulting from the study programs and schedule of the study program is carried out on the basis of criteria determined by the unit organizing the course.
- 5. The Rector shall decide on the launch of the classes referred to in paragraph 4.

- 1. Lectures at the University are in open form.
- 2. Other classes may be conducted in an open form with the approval of the Rector and the academician teaching the class.
- 3. The open form means that outsiders can participate in the classes.

§ 10

- 1. The University may conduct classes, tests of knowledge, skills and social competences as well as exams in English.
- 2. Conducting classes, tests of knowledge, skills and social competences as well as examinations in English may refer to the entire course, classes or part of them in a given field of study.
- 3. The decision to conduct classes in English is made by the Senate upon the proposal of the Rector.
- 4. To participate in classes conducted in English, it is necessary to meet the criteria specified in the course description sheet (syllabus).

§ 11

A student with a disability has the right to pass the subject learning outcomes on an individual basis, under rules different from those contained in the course description sheet (syllabus) and specified by the course tutor. The extent of individualization of credit for the subject learning outcomes is determined by the university teacher and approved by the Rector.

§ 12

Classes may be conducted using distance learning methods and techniques in accordance with the law.

§ 13

The Rector, after consultation with the student government body, may appoint and dismiss, for a specified period of time, from among the university staff, supervisors of the year or courses of study or group of courses, as well as groups of students and students with disabilities.

#### 4. STUDENTS RIGHTS AND RESPONSIBILITIES

#### § 14

A student of the University has the right to:

- 1) ECTS credit transfer and recognition,
- 2) study according to an individual study program (IPS), individual organization of studies (IOS) and individual week schedule (ITRZ) according to the rules set forth in these Regulations,
- 3) justify absences from classes, leaves from classes with the possibility of proceeding with the verification of the obtained learning outcomes specified in the study program,
- 4) changes in the field of study,
- 5) transfer to either full-time or part-time studies,
- 6) take a commission examination with the participation of an observer designated by him (a representative of the student government body or a university teacher),
- 7) repetition of certain classes due to unsatisfactory academic performance,
- 8) training in the rights and duties of a student (training is provided by the student government in cooperation with the Parliament of Students of the Republic of Poland),
- 9) co-decision-making in matters specified by the Act of July 20, 2018. Law on Higher Education and Science (i.e., Journal of Laws of 2020, item 85, as amended) and the GUPES Statute through representatives of the student government body,
- 10) at least once a year, appraise university teachers in terms of the fulfillment of their duties related to education,
- 11) study in more than one field of study,
- 12) develop scientific interests, associate in scientific circles and participate in scientific, development and implementation works carried out at the University,
- 13) develop health, sports and tourism interests and use the resources of the University for this purpose and the help of teachers and University bodies,
- 14) conduct self-government, social and cultural activities, associate in political, social, sports and rehabilitation and therapeutic organizations,
- 15) obtaining awards and distinctions,
- 16) apply for financial assistance on the terms set out in separate regulations,
- 17) use of consultations with a teacher on the terms set out in the work regulations,

- 18) up-to-date information on the applicable study programs, including the schedule of classes and the content of the course description sheets (syllabuses),
- 19) the realization of part of the studies in another university (both domestic and foreign), under the conditions specified in inter-university agreements on student exchange or established individually by the Rector.

- 1. The student's responsibilities include:
  - 1) participation in compulsory classes specified in the study program and the schedule of the study program,
  - 2) submitting course credits, examinations, completing internships and fulfilling other requirements of the study program,
  - 3) acting in accordance with the wording of the oath, the provisions of the study regulations and other regulations of the University,
  - 4) respecting for the good name of the University and the dignity of members of the academic community,
  - 5) implementation of the orders of the authorities and bodies of the University,
  - 6) use of the virtual university and e-mail with a frequency that allows the student to keep in touch with the relevant dean's office and the dean and vice dean; a student's failure to familiarize themselves with the information posted on the virtual university does not relieve them of proper and timely fulfillment of their responsibilities,
  - 7) timely payment of fees, if such are stipulated by relevant regulations or result from contracts concluded with the University,
  - 8) enrollment in elective classes, lectures, specializations or specialties under the rules determined by the Rector,
  - 9) promoting physical culture and a healthy lifestyle through participation in physical activity,
  - 10) taking care of the welfare and respect for the property of the University,
  - 11) compliying with intellectual property laws,
  - 12) promptly notifying the Rector in writing of resignation from further study, change of name, marital status, address and e-mail address,
  - 13) expressing opinions through surveys on the process and conditions of education,
  - 14) completion and delivery to the appropriate dean's office of the "GUPES student circulation card in connection with the commencement and termination of studies".

2. A pregnant student is required to submit to the appropriate dean's office a medical certificate stating that there are no contraindications to continuing her studies.

#### 5. CREDIT FOR THE SEMESTER AND YEAR OF STUDY

#### § 16

- 1. The credit periods are:
  - 1) winter and summer semesters for full-time studies,
  - 2) academic year for part-time students and for students who have been granted IOS.
- 2. In order to receive credit for a semester or year of study, a student is obliged by the deadline set by the Rector to:
  - 1) obtain credits for all classes, internships and camps provided for in the schedule for the implementation of the study program,
  - 2) submit all exams.
- 3. The University uses point-based methods of expressing student achievement in accordance with the European Credit Transfer and Accumulation System (ECTS). The number of ECTS points assigned to each course is included in the schedule of the study program.
- 4. The student accumulates ECTS points as stipulated by the program of study and the schedule of the program of study. These points are included in the supplement to the diploma of graduation.
- 5. The results of credits and exams are reported in the virtual university.
- 6. A student who has fulfilled the requirements stipulated in the curriculum schedule for a given credit period (either a year or a semester of study) shall receive credit for that period recorded in the virtual university and the credit-examination card, as a printout of data from the information system.
- 7. Participation in the classes of the next semester or academic year is based on registration on the student lists for the semester or academic year.
- 8. At the request of the appropriate student government body or on his own initiative, the Rector may move the examination to the next semester, after consulting with the appropriate head of the department.

1. The following grading scale is used at the University:

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bardzo dobry / bdb / A 5 excellent dobry plus / db 4,5 plus /
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very good
                   В
   dobry / good
                   db/C 4
   dostateczny
                   dst
                           3,5
   plus
                   plus
   satisfactory
                   D
   dostateczny / dst / E 3
   poor
   niedostateczn
                   ndst / F 2
   unsatisfactory
nieklasyfikowany Nk/U
/ unclassified
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- 2. Classes in the form of lectures, tutorials and seminars are given credit for passing.
- 3. The average of grades showing the student's results during a semester or year of study is the arithmetic mean of positive and negative grades from exams, credits, camps and internships obtained in all dates.

- 1. A student participating in research work may be exempted from attending some classes in the subject with which the work is thematically related. In addition, the student may receive credit for tutorials, seminar classes and examinations from the classes with which the work is thematically related. Only documented participation of the student in the research work, confirmed in writing by the head of the research topic, may be the basis for passing the exam.
- 2. A student may receive course credit for a sport that he or she practices or has practiced without being required to participate in the class, provided that the learning outcomes achieved are documented.
- 3. Decisions on the matters referred to in paragraphs 1 and 2 are undertaken by the university teacher conducting the classes.

- 1. The course of study is documented in accordance with the relevant regulations.
- 2. Individuals conducting the exam or credit shall sign the credit and examination protocols or fill in these protocols in the virtual university, which is a confirmation of the achievement of the student's learning outcomes in question.

- 3. Verification of a student's achievements shall be confirmed with his signature by the Rector or a person authorized by him. The signature shall be placed on the student's periodic achievement sheet, subject to paragraph 4.
- 4. In the case of keeping the student's periodic achievement sheets in electronic form, the signatures of the individuals conducting the examination or credit and the signature of the Rector or a person authorized by the Rector confirming the verification of the student's achievements may be replaced by the authentication of these individuals in the ICT system, in accordance with the rules of operation at the university of the system used to keep records of the course of study in electronic form.
- 5. Records of the course of study of students studying more than one course of study at the University, are kept for each course studied under the same album number.
- 6. Deadlines for obtaining credits and submitting examinations are set by the Rector, taking into account paragraph 7.
- 7. During the first class in a semester, the lecturers will familiarize students with the content of the class description cards (syllabuses), including, in particular, the forms of verification of the achieved learning outcomes.
- 8. The rules for passing classes included in the course description sheet (syllabus) should include information on the content of the course and the mode, forms and criteria for verification of the achieved learning outcomes.
- 9. A student has the right to inspect their written credit or examination paper within two weeks of the announcement of the results of the credit or examination.
- 10. Credit shall be given for all forms of classes provided for in the program of study and the schedule for the implementation of the program of study.
- 11. A university instructor teaching a mandatory course may exempt a student from attending part of the course.
- 12. Circumstances excusing absence from classes included in the schedule for the implementation of the study program are documented events that prevent participation in classes, in particular:
  - 1) illness,
  - 2) pregnancy, the birth of a child or the need for personal care of a child,
  - 3) participation in sports competitions or in preparation for them,
  - 4) important family matters,
  - 5) delegation to organizational work for the University,
  - 6) participation in camps organized as part of the study program.
- 13. A student's absence is excused by the university teacher teaching the course, and in case of doubt by the Rector.

14. The student is obliged to complete the learning outcomes associated with the missed classes and proceed to confirm them by the date indicated by the instructor.

#### § 20

- 1. The student is required to complete the internship provided for in the study program and the schedule of the study program.
- 2. The student is required to read the applicable internship regulations for a given field of study and level of study.
- 3. The procedure for crediting internship resulting from the study program and the program implementation schedule is as follows:
  - 1) the internship program shall be approved by the apprenticeship manager or a person authorized by the Rector,
  - 2) after completing the internship, the student is required to submit appropriate documentation, confirming the implementation of the internship program, along with the opinion of the person supervising the student at the internship site,
  - 3) the credit for the internship is given by the internship manager or an academician authorized by the Rector, according to predetermined evaluation criteria.
- 4. The conditions for obtaining credit for the internship are determined by the internship regulations applicable to the field of study with particular emphasis on:
  - 1) implementation of the complete internship program,
  - 2) obtaining a positive opinion from the person who supervises the student at the place of internship,
  - 3) reliability and timeliness of submission of relevant documentation.
- 5. At the request of the student, the internship manager or an authorized person, after reviewing the documents stating the course and scope of the student's professional work, may count the professional work performed by the student as an internship.
- 6. At the request of the student, the internship supervisor or an authorized person, after reviewing the documents stating the course and scope of the student's work, may count the work performed by the student as an additional internship, not resulting from the study plan.

#### § 21

1. If a class ends with an exam, the condition for admission to the exam is to have previously passed the classes in that subject in all semesters in which it was taught.

- 2. A student has the opportunity to submit two corrective credits and two corrective examinations for each subject in which they received a failing grade on the basic deadline or missed such deadline.
- 3. Loss of the credit or examination date is caused by:
  - 1) failure of the student to meet the conditions for admission to the credit or examination,
  - 2) unexcused absence on the day of a credit or exam on the established date,
  - which is tantamount to failing to classify the student.
- 4. A student who has failed to take a credit or exam on the established date is required to provide the person accepting the credit or exam with an excuse for the absence no later than 7 days after the date of the credit or exam. If the person accepting the credit or exam considers the excuse to be sufficient, the student does not miss the deadline, and the person accepting the credit or exam sets a new date for the credit or exam.
- 5. The student has the right to appeal against the decision of the person accepting the credit or exam not to recognize the excuse for absence from the credit or exam to the Rector within 7 days of informing the student of the refusal.
- 6. A student who has not provided the person accepting the credit or examination with an excuse for absence on time, or whose excuse is considered insufficient, forfeits the right to take the credit or examination on the primary or resit date, which is equivalent to the student's being unclassified.
- 7. With the consent of the person accepting the credit or examination, a student who meets the conditions for taking the credit or examination may take it on another date (treated as a primary or correction date, respectively), also before the beginning of the examination session and during the examination session, but no later than the end of the session.

- 1. The Rector, in particularly justified cases, may allow a student to take a credit or examination after the end of the corrective credit and examination session.
- 2. Admittance of a student to a credit or examination after the end of the corrective credit and examination session in accordance with the procedure referred to in paragraph 1, does not exempt the student from attending the classes held in the following semester.

#### § 23

1. Credit for classes is given by the instructor, and in the case of their prolonged absence - the head of the organizational unit (department, facility, laboratory, studio) who is the direct supervisor of the instructor within the faculty structure.

- 2. A student who does not agree with the grade awarded to them for final course credit or examination, may, within 7 days from the announcement of the results of the course credit or examination, apply to the Rector for a commission credit. The request for a pass in committee must include a justification.
- 3. If the application is granted, the Rector, after consultation with the appropriate head of the department, shall set a date for a course or exam to be passed in committee.
- 4. Committee credit for classes or examinations is given before a committee appointed each time by the Rector.
- 5. The committee conducting the course credit or examination is composed of:
  - 1) chairman,
  - 2) a university teacher who failed to give credit for a class or exam or passed with a grade, in the opinion of the student, lowered,
  - 3) second specialist in the same or related discipline.
- 6. The chairman of the commission is the Rector or an authorized academician. The commission may not be chaired by a person who has failed to give the student credit for classes or examinations or has passed with a grade, in the opinion of the student, lowered.
- 7. At the written request of the student, a person designated by the student (a representative of the student government body or a university teacher of the University) may participate as an observer in the commission credit of classes or examinations.
- 8. The grade for passing the class or the commission exam is the new final grade, replacing the grade of the second revision date.
- 9. In the event of failure to submit or submission of a commission examination with an unsatisfactory grade, resulting in failure to pass the semester or year by the specified deadline, the student shall be removed from the list of students.

- 1. A student who has failed a semester or year of study may apply for conditional enrollment in the next semester or year of study.
- 2. Application for conditional registration for the next semester or year of study shall be submitted to the Rector within 7 days from the end of the corrective examination and assessment session.
- 3. The Rector may grant a student permission for conditional enrollment in a higher semester or year of study, in case of failure to pass, failing to pass or receiving a failing grade in an examination, not more than from:

- 1) three subjects in a semester if the student is audit for semester
- 2) six subjects in a year of study if the student is subject to annual
- 4. The Rector refuses to grant a student permission for conditional enrollment in a higher semester or year of study, if they consider that failing to pass, failing to pass or receiving an unsatisfactory grade in an examination prevents the proper implementation of the study program in the next semester or year of study, which in particular refers to leading subjects, continuing subjects, or subjects the completion of which is a prerequisite for joining internships provided for in the study program.
- 5. A student who obtained a conditional enrollment for the next semester or year of study is obliged to attend classes that have not been completed and to obtain credit for these classes or take exams. The student has the right to the statutory number of credit and examination dates.
- 6. The Rector, at the request of the student, may allow the student to take uncompleted classes or examinations without attending the class, if the student undertakes to prepare independently for the credit within the scope specified in the course description sheet (syllabus) or within the scope specified by the Rector.
- 7. If a student has failed a course that will not be continued at the University in later semesters, they may apply for conditional enrollment in the next semester or year of study on condition that they undertake to prepare independently to pass the course to the extent specified in the course description sheet (syllabus) or to the extent specified by the Rector.
- 8. The date and conditions for obtaining missing credits or taking examinations after conditional entry are determined by the Rector.
- 9. The Rector may grant permission for a student to repeat a semester or year of study with the obligation to repeat courses not passed due to unsatisfactory learning outcomes and to make up for curriculum differences caused by changes in study programs and the schedule of program implementation in the new cycle of study. A student who repeats a semester or year must achieve the same learning outcomes as the other students in a given cycle of study.
- 10. A student repeating a semester or academic year, is not obliged to participate in theoretical and practical classes, in which the learning outcomes in question have not changed and they have obtained a credit entry with a passing grade posted in the virtual university.
- 11. A student may only repeat a particular subject, semester or year once, except in the case referred to in § 31, section 7. In particularly justified cases, the Rector may grant a student permission for conditional entry to a higher semester or year of study despite failure to pass a subject previously subject to conditional entry by the due date.

- 12. In the case of renewal for study, the entitlement referred to in paragraph 11 shall be renewed.
- 13. The right to apply for conditional registration for the next semester or academic year is not granted to students in their final semester or year of study.

- 1. A student may attend classes, take credits and examinations for classes included in the curriculum of higher semesters with the approval of the Rector in consultation with the university teacher teaching the course.
- 2. The classes referred to in paragraph 1 are included in the credit obligation of the semester or year in which they are implemented.
- 3. Failure to pass the classes referred to in paragraph 1 shall result in the student repeating the course after completing the appropriate semester or year of study, in accordance with the rules set forth in § 24.

#### **§ 26**

For the repetition of conditionally transferred courses, the student must pay a fee in the amount of the product of the credit value assigned to them and the cost of 1 ECTS point.

#### § 27

- 1. Credits and grades earned by a student as a result of passing extra-curricular activities are not taken into account when accounting for the student's course of study.
- 2. The credits and grades referred to in paragraph 1 shall be recorded in the diploma supplement.
- 3. A student of another university may, with the approval of the Rector, take credit for classes held at the University.
- 4. Participation of a student in a closed course, outside of the chosen field of study, requires the approval of the Rector and the head of the teaching facility.

#### 6. CANCELLATION AND RESUMPTION OF STUDIES

- 1. The Rector removes the student from the list of students in the case of:
  - 1) not taking up studies, i.e. not taking an oath within 14 days from the date of starting classes,
  - 2) resignation from studies,
  - 3) failure to submit the thesis or diploma exam on time,
  - 4) punishment with the disciplinary penalty of being expelled from the University.

- 2. The Rector may remove the student from the list of students in the case of:
  - 1) findings of non-participation in mandatory activities,
  - 2) finding a lack of progress in learning,
  - 3) failure to complete a semester or year of study within a specified period,
  - 4) failure to pay the fees associated with the study within the specified period.
- 3. The basis for deletion of a student from the list of students on the basis of paragraph 2, point 1 is that the student has missed at least half of the hours scheduled for the subject in the semester.
- 4. The basis for deletion of a student from the list of students on the basis of paragraph 2, point 2 is the implementation of the study program to an extent that excludes the possibility of passing individual classes (including internships, camps or mandatory training) and the negative opinion of the instructor of these classes, unless the student is entitled to repeat the course, semester or year of study.
- 5. Removal from the list of students is carried out by administrative decision.
- 6. Resignation by a student from their studies is made by submitting a written statement to the Rector.

- 1. Only a person who has previously studied at the University may apply for resumption of studies.
- 2. Resumption of studies takes place upon application.
- 3. The application for resumption of studies, except for the resumption referred to in paragraph 14, shall be submitted no later than 14 days before the beginning of the semester in which the resumption is to take place. Resumption of studies for a semester after the beginning of the semester is allowed only in particularly justified cases.
- 4. Application for resumption of studies may be made within 5 years from the date on which the decision on removal from the list of students became final, subject to paragraph 14.
- 5. Studies are resumed in the field of study in which the student was removed from the list. In particularly justified cases, resumption may also take place in another course.
- 6. Studies in fields of study that are not taught at the University are not renewed.
- 7. If part-time studies are not conducted, resumption can be made in full-time studies.
- 8. Resumption of studies is not possible if the student's obligation to settle financial and material obligations to the University has not been fulfilled by the date of the application for resumption.

- 9. Resumption of studies is carried out in a semester not higher than the one in which the removal from the list of students took place.
- 10. Resumption of studies applies only to the current program of study, subject to paragraph 14.
- 11. A person resuming studies is required to make up curriculum differences, regardless of previously passed semesters, subject to paragraph 14.
- 12. A person resuming a course of study may complete it if they achieve the same learning outcomes as the rest of the students in the given cycle of study, subject to paragraph 14.
- 13. A person resuming studies is obliged to have a medical certificate stating that there are no health contraindications to study in a particular field of study.
- 14. A person may apply for resumption of studies without the obligation to make up curriculum differences referred to in paragraph 11, whose removal from the list of students was due to:
  - 1) failure to pass the diploma seminar in the last semester due to failure to submit the diploma thesis provided for in the program of study or failure to pass another course required for submission of the diploma thesis, or
  - 2) failure to submit the diploma exam on time,
  - provided that the person has completed the rest of the study program.
- 15. Resumption of studies according to the procedure referred to in paragraph 14 may be applied for within 3 years from the date on which the decision on removal from the list of students became final.
- 16. The Rector, in consultation with the thesis supervisor referred to in paragraph 14, may decide on individual conditions for passing the diploma seminar.
- 17. The same person may resume studies no more than twice, with the proviso that resumption of studies pursuant to paragraph 14 may occur only once.
- 18. The right to resume studies does not apply to a person:
  - 1) punished with expulsion from the university,
  - 2) removed from the list of students in the first year of study.
- 19. Resumption of studies and its conditions are decided by the Rector.
- 20. The Rector may refuse to resume studies in the following cases:
  - 1) the limit of admissions to studies is reached,
  - 2) when ensuring the possibility of equalizing program differences will cause significant organizational difficulties,
  - 3) when the number of ECTS points required to compensate for program differences exceeds half of the total number of ECTS points provided for in the program of study,

- 4) the person who has applied for resumption of studies does not provide guarantees of proper performance of student responsibilities,
- 5) submission of an application for resumption of studies after the deadline referred to in paragraph 3,
- 6) for other valid reasons.

#### 7. A LEAVE OF ABSENCE

- 1. A student may be granted a leave of absence:
  - 1) short-term,
  - 2) long-term,
  - 3) special.
- 2. Decisions on granting a student the leaves referred to in paragraph 1 are made by the Rector at the student's request.
- 3. Short-term leave is granted for a total of 60 days during the course of study, with the total leave in a semester not to exceed 30 days.
- 4. Short-term leave is not granted during examination sessions.
- 5. Part-time students are not granted short-term leave.
- 6. Long-term and special leave is granted for a semester or academic year.
- 7. The total duration of long-term leave cannot exceed 2 years in the course of study.
- 8. Long-term leave is granted to a student no more than twice during the course of study.
- 9. The amount of short-term leave is not reduced by the duration of this leave if it continues as long-term leave, and the basis for granting both leaves is illness.
- 10. The request for leave must be properly justified and documented.
- 11. The student should apply for a leave of absence before or immediately after the circumstances listed in paragraph 13.
- 12. After the beginning of the examination session, the granting of a leave of absence to a student for the past period is not permitted, except in the circumstances described in paragraph 13 point 1 and paragraph 14.
- 13. Long-term leave of absence is granted in the event of important, justified circumstances that prevent a student from participating in mandatory classes due to:
  - 1) long-term illness,

- 2) to pursue studies at another university in the country or abroad,
- 3) participation in preparations for the Olympic Games, World Championships or European Championships,
- 4) delegating a student by the University outside the University for an internship or for another similar purpose,
- 5) in other important circumstances.
- 14. Special leave is granted to:
  - 1) pregnant student,
  - 2) due to the birth of a child,
  - 3) the need to provide personal care for a child up to the age of 8.
- 15. The granting of leave is confirmed by the issuance of a leave card.
- 16. After the end of the leave of absence, the reason for which was illness or pregnancy, the student may continue his studies upon presentation of a certificate from a specialist doctor confirming his ability to continue his studies.

- 1. During the leave of absence, the student retains the rights of a student, unless otherwise provided by separate regulations.
- 2. During a leave of absence, a student may, with the approval of the Rector and under the conditions specified by the Rector, participate in some classes and take some credits and examinations, with the exception of practical classes in the case of leave for health reasons and pregnancy. Admittance to attend some classes and take some credits and examinations of a student during a leave of absence for health reasons and pregnancy is possible on condition of submission of a certificate from a specialist doctor confirming the ability to attend these classes or take these credits and examinations..
- 3. A student's decision to participate in classes admitted by the Rector is considered mandatory participation with the obligation to pass the classes in accordance with the deadlines resulting from the academic year organization schedule.
- 4. The granting of a short-term leave of absence relieves the student of the obligation to make up classes missed during the leave.
- 5. The granting of a short-term leave of absence does not relieve the student from the obligation to complete the semester or year of study on time.
- 6. A student who has failed to pass a semester or year of study due to being on long-term or special leave may apply for conditional enrollment in the next semester or academic year under the terms of in § 24.
- 7. If a student has not obtained conditional enrollment pursuant to paragraph 6, they are required to repeat a semester or year of study with the obligation to

repeat courses not passed and to make up curriculum differences caused by changes in study programs and the schedule for the implementation of the curriculum in the new cycle of study. A student repeating a semester or year must achieve the same learning outcomes as the other students of the year. The provision of § 24 shall apply accordingly.

#### § 311

- 1. The Rector, at the request of a student for whom there were temporary health obstacles during the semester that prevented participation in certain classes, may transfer credit for certain classes to another semester..
- 2. The student's health condition referred to in paragraph 1 should be confirmed by a certificate from a specialist doctor or other reliable medical document.
- 3. Transferring credit for classes in the same subject is allowed not more than once during the course of studies.

#### 8. INDIVIDUAL STUDY PROGRAM

#### § 32

- 1. Studying according to an individual study program (IPS) may consist of:
  - 1) expanding the list of credited courses or learning outcomes within the studied major or specialty,
  - 2) changes of subjects under the condition of obtaining directional learning outcomes,
  - 3) exemption from the obligation to pass certain classes under the terms of § 18,
  - 4) combining two or more specializations or specialties within one or more majors,
  - 5) the student's participation in research work,
  - 6) extending the period of study by allowing the student referred to in paragraph 2 item 4 to pursue a program of study for a period not exceeding twice the number of semesters provided for the course and level of study.

#### 2. IPS can be applied for:

- 1) student after completing a year of study, whose grade point average from the last year of study is at least 4.5;
- 2) student admitted to studies as a result of confirmation of learning outcomes,
- 3) student qualified for the Erasmus+ or MOST program,

- 4) student with a high level of sportsmanship or who has a predisposition to achieve a higher level of sportsmanship and tendencies for further development, confirmed by the affiliated club and sports association,
- 5) student with a declared disability,
- 6) student in a particularly justified case.
- 3. Studying according to the IPS by a student referred to in paragraph 2, point 5, is carried out under the guidance of an academician designated by the Rector.
- 4. Studying according to IPS can lead to a shorter study period.
- 5. Studying according to the IPS entitles you to take classes in semesters other than those provided for in the schedule of classes in a specific educational cycle.
- 6. A student applying for an IPS is obliged to submit a proposal for the implementation of an individual study schedule (RIHS) that takes into account course credits per semester. The RIHS proposal is not binding on the Rector.
- 7. A student applying for an IPS, referred to in paragraph 2, point 3, is obliged to submit a proposal to the RIHS taking into account the course credits for each semester based on the documents provided for in the regulations of the ERASMUS+ and MOST programs as determined by the Rector. The RIHS proposal is not binding on the Rector. In case of any changes in the implementation of the study program at the student's host university under ERASMUS+, the student is obliged to immediately apply to the Rector for updating the terms of the RIHS.
- 8. The Rector decides on the granting of IPS and its conditions.
- 9. The Rector may revoke approval to study according to the IPS in case of violation of the terms of the IPS, termination of the prerequisites for its granting, or lack of academic progress.

## 9. INDIVIDUAL ORGANIZATION OF STUDIES AND INDIVIDUAL SCHEDULE OF CLASSES

- 1. A student may study according to an individual organization of studies, according to the rules determined by the Rector.
- 2. Individual Organization of Studies (IOS) consists of:
  - 1) individual implementation of the study program,
  - 2) allowing the student to obtain credit and take examinations on the dates individually determined within the limits of the academic year, with the final deadline for completing the year being September 30.

- 3. IOS can be granted to a student who meets at least one of the following conditions:
  - 1) is a member or coach of the Olympic team or national team,
  - 2) has at least a master class in Olympic sports or an international master class in non-Olympic sports,
  - 3) performs in the state's highest league in team sports games (a minimum of 50% of championship games played),
  - 4) is an athlete of KS AZS GUPES with a minimum of first sports class in Olympic sports or championship class in non-Olympic sports,
  - 5) obtained a grade point average of at least 4.0 in the previous year of study and actively participated for at least one year in the scientific and research or cultural activities of the University,
  - 6) is studying a second course of study (full-time studies) or an additional cross-curricular specialization,
  - 7) is a student with a disability,
  - 8) represents students in the Senate, Academic Council or Student Government Council,
  - 9) is a student who compensates for program differences resulting from:
    - a) leave of absence,
    - b) study resumes,
    - c) repeating a semester or year of study,
    - d) transfer from another university or change of field of study,
    - e) Erasmus+ trips and other scholarship programs,
  - 10) In other particularly justified cases.
- 4. A pregnant student and a student who is a parent are granted permission to pursue studies in a specific field and level according to the IOS until their graduation or until the child turns 8 years old. in the case of full-time studies.
- 5. The IOS is granted for a period of up to one academic year, except for the cases referred to in paragraph 4.
- 6. The IOS is granted at the request of the student.
- 7. The request for IOS must be properly justified and documented.
- 8. The application for IOS shall be submitted by the end of the first week after the beginning of each semester, except as provided in paragraph 4.
- 9. If the condition referred to in paragraph 3 is met during the semester, the application for IOS shall be submitted within 7 days of the occurrence of the circumstances entitling to IOS.

- 10. The university teacher determines the rules for the participation of a student who has been granted a IOS in classes, for the student to obtain credit and, if the study plan provides for it, to pass an examination in specific classes.
- 11. A student who has been granted an IOS is obliged to immediately familiarize himself or herself with the IOS rules and regulations of the course, and to establish a schedule of applicable credits and examinations with the teacher in charge of the course.
- 12. A student who has been granted a IOS may apply to the Rector to change the rules for attending classes, obtaining credit and passing examinations if the rules do not take into account the student's individual situation.
- 13. University teachers, to the extent possible in terms of organization, are obliged to consider the request for participation in classes of a student who has been granted an IOS. A university teacher may refuse to allow a student who has been granted an IOS to participate in classes only in cases justified by organizational reasons or in a situation where they could not guarantee safety at an appropriate level during classes.
- 14. The Rector may appoint a representative for IOS to ensure better organization of studies.
- 15. The Rector decides about granting IOS and its conditions.
- 16. The Rector may revoke approval to study according to the IOS in case of violation of the conditions of the IOS, termination of the prerequisites for its granting, or lack of academic progress.

- 1. Students may study according to an individual weekly schedule (ITRZ), according to the rules determined by the Rector.
- 2. The ITRZ entitles the student to participate in mandatory classes with other groups than would be required by the relevant schedule.
- 3. A student who has been granted an ITRZ is required to fully participate in classes and submit credits and exams on time.
- 4. An ITRZ may be obtained by a full-time student in the event of important, justified circumstances that make it impossible to attend mandatory classes according to the established schedule, in particular:
  - 1) who, due to the difficult financial situation, took up gainful employment, and the possibility of continuing work directly determines the possibility of continuing studies,
  - 2) practicing competitive sports, if participation in the classes according to the plan prevents or significantly hinders participation in training or sports competitions,
  - 3) participating in the work of the University's student government,

- 4) having a disability certificate,
- 5) studying in the second field of study, full-time,
- 6) is a student who compensates for program differences resulting from:
  - a) leave of absence,
  - b) study resumes,
  - c) transfer from another university or change of field of study,
  - d) Erasmus+ trips and other scholarship programs,
- 5. ITRZ is granted for a period of one semester.
- 6. ITRZ is granted at the request of the student.
- 7. The request for an ITRZ must be adequately justified and documented.
- 8. The ITRZ application is submitted by the end of the first week after the start of each semester.
- 9. If the condition referred to in paragraph 4 is met during the semester, the application for ITRZ shall be submitted within 7 days of the occurrence of the circumstances entitling to ITRZ.
- 10. University teachers, to the extent possible in terms of organization, are obliged to consider the request for participation in classes of a student who has been granted an ITRZ. University teachers may refuse to allow a student who has been granted an ITRZ to participate in classes only in cases justified by organizational reasons or in a situation where they could not guarantee safety at an appropriate level during classes.
- 11. The Rector decides about granting ITRZ and its conditions.
- 12. The Rector may revoke approval to study according to the ITRZ in case of violation of the terms of the ITRZ, termination of the prerequisites for its granting, or lack of academic progress.

#### 10. TUITION FEE

- 1. The University charges fees for:
  - 1) educational services related to:
    - a) part-time education,
    - b) repetition of certain classes in full-time studies due to unsatisfactory academic performance,
    - c) foreign language college education,
    - d) conducting classes not included in the study program,
    - e) education of foreign citizen in full-time studies in Polish,

- 2) postgraduate education, specialized education or education in other forms,
- 3) conducting recruitment,
- 4) conducting confirmation of learning outcomes,
- 5) issuing an index and student ID as well as duplicates of these documents,
- 6) issuance of additional copies in a foreign language of the graduation diploma and diploma supplement,
- 7) issuance of a duplicate of a diploma of graduation and a supplement to the diploma,
- 8) use of student dormitories and student cafeterias.
- 2. The amount of fees and the rules for their collection, as well as the conditions and procedure for exemption from fees, are determined by internal legal acts of the University.
- 3. The GUPES Senate, before the start of recruitment, determines the fees charged from students and their amount and places the information on the "BIP" website
- 4. The University may not increase the amount of fees set for them or introduce new fees until students enrolled for a given academic year have completed their studies. This does not apply to increasing the amount of fees for courses not included in the program of studies and for the use of student dormitories and student cafeterias.
- 5. The rules for collecting fees from foreigners and the amount of such fees are set forth in the Law of July 20, 2018. Law on higher education and science(i.e., Journal of Laws of 2020, item 85, as amended), implementing regulations and internal legal acts of the University.

#### 11. STUDYING AT ANOTHER COURSE OR ANOTHER UNIVERSITY

- 1. The prerequisite for changing the form of part-time to full-time and full-time to part-time studies in a given course is:
  - 1) submission of a written request by the student,
  - 2) the existence of opportunities to study in a particular field and year due to the size of the yearbook, with priority in transferring to full-time study given to students with a higher average, or who have a confirmed higher sports class.
- 2. The condition for changing the course of study at the University is:
  - 1) submission of a written request by the student,
  - 2) the possibility of studying in a particular field and year due to the size of the yearbook,

- 3) no contraindications to study in the field of study,
- 4) possibility to make up for program differences.
- 3. A change in the form of study and a change in the field of study is carried out at the request of the student submitted before the beginning of the semester or year of study.
- 4. Consent to change the form of study or field of study is granted by the Rector.

- 1. A student may pursue part of the course or internship at another university, including a foreign university.
- 2. Consent for the implementation of part of the course or practice in another university, including foreign universities, is granted by the Rector.
- 3. A student who has completed a part of a course of study or a practical placement at another institution, including a foreign institution, and has obtained credit, shall be assigned the number of ECTS points ascribed to the learning outcomes achieved through the corresponding course of study or practical placement at the host institution. The Rector may grant a student a different number of ECTS points than the number assigned to the learning outcomes achieved through the corresponding courses or internships at the host institution.
- 4. The condition for the recognition of courses passed in another organizational unit of the University or outside the University, including foreign universities, in place of the credits assigned to the courses and practices specified in the study program is the determination of the convergence of the achieved learning outcomes.
- 5. The decision on the recognition of classes is made, at the request of the student, by the Rector after reviewing the documentation presented by the student on the course of study taken in another organizational unit of the University or outside the University.
- 6. The document that determines the grade for a given course, as well as the number of ECTS points earned, is the Transcript of Records from the respective host university.
- 7. The rules for the implementation of classes or internships at another university, including foreign universities, are regulated by separate regulations, appropriate to the program under which the student pursues part of the education outside the University.

#### § 38

1. A student may transfer to study at another university under the rules of the host university if they have fulfilled all their obligations to the University under the applicable regulations.

- 2. Transfer to study at another university is carried out at the request of the student.
- 3. Approval for the transfer of a student to another university is granted by the Rector.
- 4. At the request of the host university, the relevant documents from the student's personal file folder are sent.

#### 12. AWARDS, DISTINCTIONS AND SCHOLARSHIPS

§ 39

- 1. Students distinguished by special academic and sports performance, exemplary fulfillment of responsibilities and participation in the scientific, sports and cultural life of the University may be awarded scholarships, distinctions and awards.
  - 1) Minister's scholarship,
  - 2) GUPES Rector's Award and Distinction,
  - 3) University of Physical Education and Sport medal awarded by resolution of the Senate at the request of the Academic Council,
  - 4) GUPES Rector's scholarship for the best students,
  - 5) distinction / dean's award,
  - 6) awards funded by state institutions, scientific societies, social organizations, foundations and others.
- 2. The rules and procedures for awarding distinctions, awards and scholarships are defined by separate regulations.
- 3. Distinctions and awards granted to a student may be entered in the file (supplement) with the approval of the Rector.
- 4. In the case of implementation of part of the studies at another university, including foreign universities, the student may use the scholarship intended for the implementation of these studies, in accordance with the rules of the program from which the scholarship is financed.
- 5. Receiving a scholarship to pursue studies at another university, including foreign universities, does not deprive the student of the right to receive other scholarships at GUPES.

#### 13. DISCIPLINARY RESPONSIBILITY

**§ 40** 

Disciplinary responsibility of students is regulated by separate regulations.

#### 14. GRADUATION PROCESS

#### § 41

- 1. A detailed description of the graduation process is included in the *P-2 Graduation Process Procedure*.
- 2. The thesis is an independent study of a specific scientific issue presenting the student's general knowledge and skills related to the study of a particular course, level and profile, as well as the ability to analyze and infer independently.
- 3. A thesis may be a written work or a published article or accepted for publication (based on confirmation from a publishing house) that meets the following criteria:
  - 1) the journal in which the article was published is on the list of the Ministry of Science and Higher Education,
  - 2) student is its first author,
  - 3) the article has a GUPES affiliation.
- 4. The thesis, which is an article that meets the criteria referred to in paragraph 3, is not subject to re-review, and the student receives an excellent grade for it.
- 5. The thesis can be written in Polish or English.
- 6. Written diploma theses are checked before the diploma exam using the Uniform Anti-Plagiarism System cooperating with the nationwide repository of written diploma theses.
- 7. Students in first-cycle, second-cycle and unified master's degree programs prepare a thesis under the guidance of an academician who holds at least a doctoral degree, in accordance with the editing guidelines set forth in the *P-2 Diploma Process Procedure*.
- 8. The university teachers (thesis supervisors) directing the thesis are approved by the Rector.
- 9. The Rector, at the request of the student, the academician in charge of the thesis, or on his own initiative, may change the person in charge of the thesis.
- 10. With the approval of the Rector, a student may also prepare a thesis under the guidance of a professor, postdoctoral fellow or doctoral candidate from outside the student's home field of study or from outside the University.
- 11. When determining the topic of the thesis, the student's field of study, the academic plan of the department or facility and the student's research interests are taken into account.

#### § 42

1. A student in the final year of study is required to submit a thesis by the end of the revision examination session of the last semester of study.

- 2. The Rector, at the request of the thesis supervisor or the student, may postpone the deadline for submission of the thesis and diploma exam, but by no more than three months, in the case of:
  - 1) long-term illness of the student, confirmed by a medical certificate,
  - 2) inability to complete the thesis by the applicable deadline for legitimate reasons beyond the student's control,
  - 3) participation in preparations for the Olympic Games, World or European Championships or equivalent sporting events,
  - 4) change of supervisor, which the student may do no later than the 30th day after the beginning of the last semester of study,
  - 5) other justified circumstances.
- 3. In cases justified by extraordinary circumstances threatening the life or health of members of the University community, or in cases of temporary restriction or temporary suspension of the University's operation, the postponement of the date for submission of the diploma thesis and the diploma examination in the cases referred to in paragraph 2 may be postponed for a period longer than three months.
- 4. Full-time or part-time students are required to take the diploma exam by September 30 of the academic year in which they graduate.
- 5. In the event of a long-term absence of the supervisor, which could result in the student's failure to submit the thesis on time, the Rector, in consultation with the student, shall appoint a person to take over the duties of the supervisor.

- 1. Upon receipt of the thesis, the Rector appoints a reviewer to whom the thesis is forwarded for evaluation. Reviewers of the thesis may be persons who hold at least a doctoral degree. In the absence of a specialist in the area of the thesis with at least a doctoral degree, the Rector may agree to appoint an academic teacher (specialist in the area of the thesis topic) with a master's degree to the committee.
- 2. The supervisor and the reviewer evaluate the thesis according to the scale specified in § 17.
- 3. If the reviewer's evaluation of the thesis is unsatisfactory, the Rector appoints a second reviewer. If the evaluation by the second reviewer is positive, the student is admitted to the diploma exam. Otherwise, they are removed from the list of students or sent to repeat the last semester (year).
- 4. Reviews of the thesis are public. The student has the right to learn the content of the reviews of his work at least 3 days before the date of the diploma exam.
- 5. In order for a student to be admitted to the diploma (master's, bachelor's) exam:

- 1) fulfillment by the student of all obligations stipulated in the program of study and obtaining the number of ECTS points, resulting from the study program,
- 2) submission of all required documents prior to the scheduled diploma examination in accordance with the guidelines provided in the *P-2 Diploma Process Procedure*,
- 3) obtaining a positive evaluation of the thesis.

- 1. The diploma exam is held before a commission appointed by the Rector, consisting of the chairman and the supervisor and reviewer as members.
- 2. The chairman of the master's exam committee may be the vice-rector, dean or associate dean.
- 3. The chairman of the Bachelor's examination committee may be a pro-rector, dean, associate dean or an academician with the title of professor or doctoral degree.
- 4. The diploma exam can be held in Polish or English.
- 5. Diploma examinations are held on dates determined by the Rector. In particularly justified cases, the date of the diploma exam may be set individually.
- 6. At the written request of the student or the supervisor, the examination may be open. The written application should be submitted along with the diploma thesis to the Rector. The procedure for conducting an open diploma exam is determined by the Senate.

- 1. The diploma exam (master's and bachelor's) is an oral exam.
- 2. In the diploma exam, the student should:
  - 1) present the purpose and scope of the work and the thesis adopted, if any,
  - 2) demonstrate knowledge of the problems of subjects related to the topic of the thesis,
  - 3) demonstrate knowledge of his field of study.
- 3. Upon completion of the diploma exam, the committee determines the grade of the diploma exam according to the scale described in § 17.
- 4. In the case of receiving a failing grade in the diploma exam or unexcused failure to take the exam, the Rector shall set a second, final exam date.
- 5. A repeat diploma exam can be held no earlier than one month and no later than three months from the date of the first exam.

- 6. In the event of failure to take the diploma exam on the second date or repeated unexcused failure to take the diploma exam, the Rector decides to remove the student from the list of students.
- 7. A protocol is drawn up from the course of the diploma examination.

- 1. The basis for calculating the final result of first-cycle, second-cycle and unified master's degree programs are:
  - 1) the value representing the average of all final-semester grades from the classes provided for in the program and study plan,
  - 2) thesis grade (average of the thesis supervisor's grades and reviewer rounded up to 0.5),
  - 3) diploma exam grade,
  - the final result is the sum of:  $\frac{1}{2}$  of the value referred to in point 1,and  $\frac{1}{4}$  each of the scores mentioned in points 2 and 3. The result is determined to two decimal places.
- 2. On the diploma of graduation is entered the final result of the study according to the grading scale given below:

average (x)	obtained	diploma result	
up to 3,50		dostateczny poor	/
3,51 - 3,90		dostateczny plus satisfactory	/
3,91 - 4,20		dobry / good	
4,21 - 4,60		dobry plus very good	/
Above 4,61	L	bardzo dobry excellent	/

3. Students who, in the course of their first-cycle, second-cycle studies and unified master's studies at the University, have obtained an average of all final-semester grades of not less than 4.8 in the courses provided for in the program of study, excluding the grade of the diploma exam and the diploma thesis, shall receive a congratulatory letter from the Rector.

#### § 47

1. The prerequisite for graduation and the awarding of a diploma of graduation is:

- 1) obtaining learning outcomes specified in the study program, which were assigned the number of ECTS points in the amount of:
  - a) 180 points over the course of the first degree program,
  - b) 120 points over the course of the second degree program,
  - c) 300 points over the course of a unified master's degree.
- 2) positive evaluation of the thesis,
- 3) taking the diploma examination,
- 4) submission of a completed circulation card.
- 2. The date of graduation is the date of passing the diploma exam, and in the case of uniform master's studies (physiotherapy major) the date of passing the last internship required by the study program.

## 15. CONDITIONS AND RULES FOR THE PARTICIPATION OF OUTSTANDING STUDENTS IN THE CLASSES PROVIDED BY THE STUDY PROGRAMS

- 1. Students who are outstandingly gifted in a field of study compatible with their talents may participate in the classes provided for in the course of study.
- 2. The decision to grant permission to participate in selected classes is made by the Rector, upon a written request of the student or his legal guardian, submitted by the deadline before the start of the semester, reviewed by the school principal. In the case of a minor, the consent of the parent or legal guardian is required.
- 3. A student participating in the classes is required to have a valid medical certificate stating that there are no contraindications to participation.
- 4. Upon completion of the class, the student receives a certificate of participation in the selected classes.
- 5. The rules and conditions for passing classes are determined by the university teacher conducting the classes. The Rector may determine an individual procedure for a student to pass classes.

- 1. In matters concerning the rules and mode of study not regulated by the provisions of these Study Regulations, decisions are made by the Rector.
- 2. Binding interpretation of the provisions of these Regulations shall be made by the Senate.

These regulations come into force at the beginning of the 2022/2023 academic year.